

# SENIORS COLLEGE OF PRINCE EDWARD ISLAND

November 28, 2020 Carriage House at Beaconsfield

2 Kent Street, Charlottetown

Annual General Meeting

**Attendees:** Janet Ellis, Janet Garland, Kate Gordon, Bill Harper, Pat MacAulay, Carol MacMillan, Mary MacPherson, Arlene Mills-Duncan, Shirley Pierce, Charley Scott, Andy Smith, Clair Smith, Cecil Taylor, Barbara Trainor, Mary Lou Turner

**Call to Order:** President Janet Ellis called the meeting to order at 10:05 am, with a reminder about social distancing, and welcomed all those in attendance.

### **Approval of Agenda:**

A motion M/S Janet Garland/Mary Lou Turner to approve the agenda Carried

### **Minutes of November 23, 2019 AGM:**

A motion M/S Janet Garland/Mary Lou Turner to approve the minutes Carried

**Business Arising:** None

### **Presidents' Report:**

Janet reviewed her report of the activities of the 2019-2020 year. She began by stating Seniors College continues to provide a broad spectrum of courses. Unfortunately, the 2020 Spring session had to be cancelled due to the onset of the COVID-19 pandemic.

By July 2019, the Seniors College Content Management System had been completely restructured with many performance enhancements implemented and further improvements are being planned.

### **The objectives of Senior College are:**

1. To provide stimulating peer learning opportunities for members
2. To make sure that learning is fun
3. To be responsive to the needs and interest of those 50 years and over
4. To work and develop links with other organizations to further the goals of the College
5. To initiate and participate in research on subjects that affect older adults' way of life

Thank you - not only to the Members, but also the Board of Directors; the Provincial Coordinator; Course Facilitators and numerous facilities that enable us to achieve these objectives.

The current Strategic Plan (July 2018-June 2022) has 4 pillars that outline the organization's direction and guides decision making and activities over this period. They included: Volunteers, Lifelong learning,

Social Engagement and Value. Strategies and activities were assigned to relevant committees who made a quarterly report to the Board on their progress.

### **Challenges:**

Senior College experienced some challenges over the past year, with our primary challenge the onset of the pandemic and the subsequent decision re the cancellation of the Spring session. The implications of that decision included ensuring effective communications with our Members and Facilitators throughout the shutdown and the impact on our bottom line. The uncertainty surrounding the duration of the pandemic was also challenging.

Our second challenge was when the number of registered Members was significantly reduced by approximately 11% in September. The Board was in the process of developing a strategy to increase our visibility and membership numbers when the pandemic shutdown occurred. The number of courses originally scheduled for this year was 161. Thirty-three courses scheduled for the Spring were cancelled due to the pandemic.

### **Partnerships/Community:**

- Our partnerships continued with UPEI and the Province of PEI. We also partnered with Holland College to launch a “pilot tutoring program” for students in the fall of 2019.
- During our renegotiations on our Memorandum of Understanding for another 5 years, our UPEI Liaison, Donald Moses, Head Librarian, provided significant support.
- Met with government officials to ensure they have an understanding of the mandate and mission of SC.
- City of Charlottetown and Town of Stratford continued to provide classroom/meeting space at no cost to SC.
- We had revamped our PowerPoint presentation and had an information display at a District Women’s Institute Convention which was a great success.

### **Marketing/Promotion/Communication:**

Various means were undertaken during the year to enhance our visibility with the public. Such as the rebranding of our posters, pamphlets and banners, advertising in “The Buzz”, interviews on CBC radio and TV, and publications in the print media. Planning is ongoing for a media blitz promoting SC and the Technology Committee is exploring additional ways to use Facebook.

**A motion M/S Andy Smith/Barb Trainor to accept the President’s report**

**Carried**

### **Treasurer’s Report:**

Kate reviewed the financial report for the Year ending June 30, 2020. We ended the year with a surplus of \$3189, total net assets of \$60,609 and total liabilities of \$11,516 (liabilities include \$11,375 of deferred revenue from grants received in previous years). We started the year with \$15,000 in deferred revenue and used \$3,625 to purchase portable sound systems for classes and new banners. This year’s surplus is largely due to the cancellation of the spring term due to COVID-19, since our membership numbers and thus fees were down.

The Seniors College Financial Records for the year were reviewed by ArsenaultBestCameronEllis (ABCE) where they recommended three minor adjustments. Our Board has reviewed and approved the Financial Statements as presented by ABCE.

Kate thanked Mary Brodersen (previous treasurer), the Finance Committee, and the Provincial Coordinator for all their help.

**A motion M/S Kate Gordon/Janet Garland to accept the Treasurer's report** **Carried**

### **Governance Report:**

Carol MacMillan presented the report from the Governance Committee. The following Directors are stepping down: Barb Trainor and Carol MacMillan.

The following members have put their names forward for election to the Board for a term of 2 years: Pat MacAulay, Michele Dorsey, Lynne Murphy and Shirley Pierce. Carol then called three times for further nominations from the floor. Since there were no further nominations the above individuals were declared elected by acclamation.

The following is the slate for the Board of Directors and Officers of Seniors College for the next year:

President:	Pat MacAulay
Vice-President:	Andy Smith
Treasurer:	Kate Gordon
Past President:	Janet Ellis
Secretary:	Arlene Mills-Duncan
Director of Membership:	Mary Lou Turner
Provincial Coordinator:	Charley Scott
UPEI Librarian Ex-Officio:	Donald Moses
Mary MacPherson	
Janet Garland	
Michele Dorsey	
Lynne Murphy	
Shirley Pierce	

**A motion M/S Barb Trainor/Cecil Taylor to elect the slate as presented.**

**Carried**

**New Business:** None

### **Awards and Presentations:**

The President made presentations to long serving Board Members, Barb Trainor and Carol MacMillan, who are retiring. Both Barb and Carol were valued Board Members during their respective terms. Besides numerous other duties with the Board, Barb was President and Carol chaired the Program Committee for 6 years. Both Barb and Carol were educators by profession and their organizational skills, knowledge and contacts were invaluable to the operations of Seniors College over their years of service.

In closing, Janet thanked everyone who contributed to the continued operations of Seniors College, particularly the Board and Committees. Also thank you to Charley Scott, the Provincial Coordinator for all his assistance during the adversity we faced throughout the year.

**Adjournment: 11:15 am**

**A motion M/S Mary Lou Turner/Shirley Pierce to adjourn.**

DRAFT