

## **Seniors College Registration Policy**

1. Every person who registers for Seniors College courses must pay the annual membership fee. The membership fee covers three (3) consecutive semesters.
2. When registering online, members may opt to pay by credit card or to send a cheque. All cheques must be received within 10 days of registration. If the cheque is not received within the 10 days, the course registrations will be cancelled.
3. Requests for Membership Refunds only will be considered under extenuating circumstances. A \$10 administrative fee will be applied to requests granted.
4. Seniors College will charge \$15.00 for a NSF cheque.
5. Members will not be permitted to join after the second class, in any course that builds knowledge or competencies from one class to the next. (E.g. computer, yoga).
6. A member who does not appear for the first class, or who has not let the facilitator know they will be absent, will be removed from the class list. The first name on the waiting list will then be moved into the course.
7. Some courses may charge a supplementary fee when there are significant consumables (E.g. food in cooking).
8. All participants in any course which requires some physical activity must complete a waiver before participating.